

**TUBOTVILLE BOROUGH COUNCIL  
WORK SESSION MEETING MINUTES  
April 28, 2025**

**OPENING:** Meeting came to order at 7:00 p.m.

**COUNCIL PRESENT:** Christina Mensch, Betty Figels, Adam Kocher, Steve Snyder, Tom Barrett, Pat Betz, Paul Franke (7:10p) and Mayor Ben Gilbert

**ABSENT:** None

**VISITORS:** Ed Greco, candidate introduction

**OTHERS:** Jeremy LeBarron, Maintenance Supervisor and Mileta Joe, Secretary

**PRESENTATION:**

**SECRETARY/TREASURER:**

Reviewed financial report and will vote at 5/5/25 meeting

Reviewed treasurers report will vote at next meeting on 5/5/25

Reviewed April bills and will vote to pay all bills at 5/5/25 meeting

Reviewed secretary report will vote on both 4/7 & 4/28 at May 5<sup>th</sup> meeting date

**FINANCIAL:**

Secretary voiced her concerns regarding ability to pay H&P upon receiving their first half payment request due to the possibility of not enough funds available at the time payment request is made.

Financial committee will discuss payment options at the May 5<sup>th</sup> meeting date.

**CORRESPONDENCE:**

Council reviewed the map provided by John Carson regarding the detour route that will be in place during a bridge replacement approx. April-Nov. 2026. Council has no issues with the detour route provided.

Council saw no issues regarding seal coat project for 2025 from Turbotville Borough line to Main St. (SR44) as provided by PennDOT.

**SOLICITOR:**

**COMMITTEE REPORTS: Progress Report**

None

**EQUIPMENT, BUILDINGS & RECREATION:**

Chairperson Betty Figels reported that the engineer should have resubmitted for permit application on the new welcome sign, but to date the office has not received the new permit. Mayor will contact Code Inc. to see where this permit stands.

A plumber was hired to complete the bathroom renovations and the last items to be installed are toilet roll holders, mirrors and at a later date handicapped grab bar.

**FINANCIAL COMMITTEE:**

No report

**STREETS/HIGHWAYS:**

Steve Snyder reported several residents on Paradise St. approached him on why only one side of Paradise St. was getting new curbs and sidewalks? Grant provided only allows so much money for project.

A discussion on the installation of cameras at the community playground/park area. Pat Betz will reach out to several possible individuals that can install the cameras and Ben Gilbert and Adam Kocher can complete/assist with the project. Since some of the work/ equipment will be installed/housed in the Heritage Society building Gilbert, Kocher and Christina Mensch will meet at the site to discuss location of cameras.

Jeremy LeBarron announced he will be picking up the bid packet on the seal coat bids on Tuesday, April 29<sup>th</sup> and hoped to review and vote to accept the bid at the May 5<sup>th</sup> meeting date to get the project scheduled.

**CODE ENFORCEMENT:**

**MAYOR:** No report

**EMERGENCY MGT:**

**GRANTS:**

**MEETING DATES:**

|               |                        |               |                    |                 |
|---------------|------------------------|---------------|--------------------|-----------------|
| <b>COG:</b>   | <b>COMMUNITY HALL:</b> | <b>TCC:</b>   | <b>FIRE DEPT.:</b> | <b>CARNIVAL</b> |
| <b>May 20</b> | <b>May 20</b>          | <b>Oct. 1</b> | <b>May 8</b>       | <b>May 12</b>   |

**OLD BUSINESS:**

**NEW BUSINESS:**

**EMERGENCY MGT:**

**ORDINANCE COMMITTEE:**

**PERSONNEL:**

A motion to go into executive session was made by Steve Snyder at 7:45 p.m. and motion was seconded by Adam Kocher. Motion carried. with no vote upon reconvening.

A motion to reconvene was made by Steve Snyder at 8:25pm and seconded by Adam Kocher. Motion carried.

**ADJOURNMENT:**

A motion to adjourn at 8:25 pm was made by Tom Barrett and seconded by Steve Snyder. Motion carried.

Next meeting Monday, May 5, 2025 at 7:00 p.m. at the Borough Building.