

**TURBOTVILLE BOROUGH COUNCIL  
WORK SESSION MEETING MINUTES  
January 26,2026**

**OPENING:** Meeting came to order at 7:03 p.m.

**COUNCIL PRESENT:** Tom Barrett, Betty Figels, Adam Kocher, Paul Franke, Steve Snyder and Ben Gilbert, Mayor

**ABSENT:** Christina Mensch.

**VISITORS:** Joe Lyons, Brent Sechrist

**OTHERS:** Mileta Joe, Secretary

**PRESENTATION:**

Code Assessment Professionals presented their company for possible code inspection services. Mr. Lyons introduced himself and what all his company provides as services and fees for those services.

There was a Q&A session where several members of council asked questions as follows:

*Adam Kocher requested explanation of the difference between base and variable rates.*

*Adam Kocher asked what their company procedure was on ordinance violations?*

***A: Following inspection, 2 letters will be sent on the violations with an agreeable time frame to correct the issues and upon noncompliance after 2<sup>nd</sup> letter a trip to the magistrate.***

*Tom Barrett: If the current Code Officer has standing issues who would follow through with the process?*

***A: The former code officer would see the project through to the end of the project.***

Secretary: Please explain Rental Inspection process.

***A: First it would depend on borough ordinances and a time frame for general inspections, usually 1, 2 or 3 years.***

*Paul Franke: Give us an example of time allotted for inspections and what you are looking at.*

***A: Usual inspection time is 15/20 minutes for a basic 500sf apartment. Assessing things such as windows, gas leaks, broken pipes, fire alarms and the like.***

*Adam Kocher: What is the percentage of return to the borough on fees?*

***A: That is the boroughs choice.***

**MAYORAL REPORT:**

Mayor reported he posted the snow proclamation on the website, FB and posted at the borough office.

One vehicle was towed

One noise complaint was received.

**SECRETARY/TREASURER:**

Financial report was reviewed and will vote next meeting.

Treasurer Report was reviewed and vote will occur at next meeting.

January bills were reviewed and will vote to pay at next meeting.

The minutes of 1/5/26 were reviewed and a vote will be done at the next meeting.

**CORRESPONDENCE:**

Council received to date one letter of interest for the current vacant council seat. Brent Sechrist introduced himself and remained at the meeting until close. Council will review and consider his application at the Feb. 2<sup>nd</sup> meeting date.

**SOLICITOR:**

Solicitor has forwarded his findings/suggestions on revised wording on all current ordinances to the committee for review.

**COMMITTEE REPORTS: Progress Report**

**EQUIPMENT, BUILDINGS & RECREATION:**

Betty Figels reviewed some new copier prices to council and is awaiting a 2<sup>nd</sup> quote. Will present her findings at the next meeting.

**FINANCIAL COMMITTEE:**

**STREETS/HIGHWAYS:**

Steve Snyder made the suggestions that if the town experiences another snow storm like the one we just had to allow for outside contractors to help with the snow removal during the “state of emergency” .

**CODE ENFORCEMENT:**

A letter will be sent to the attorney of the US Poultry company regarding issue at Virgin Lane.

**EMERGENCY MANAGEMENT:**

**GRANTS:**

**MEETING DATES:**

<b>COG:</b>	<b>COMMUNITY HALL:</b>	<b>TCC:</b>	<b>FIRE DEPT.:</b>	<b>CARNIVAL</b>
Feb. 17	Feb. 17	March ‘26	Feb. 12	Feb. 16

**OLD BUSINESS:**

**NEW BUSINESS:**

**ORDINANCE COMMITTEE:**

**PERSONNEL:**

**ADJOURNMENT:**

A motion to adjourn was made at 8:45pm by Betty Figels and seconded by Tom Barrett.  
Motion carried.

Respectfully Submitted by  
Mileta Joe, Secretary