

**TUBOTVILLE BOROUGH COUNCIL
REGULAR SESSION MEETING MINUTES
May 5, 2025**

OPENING: Meeting came to order at 7:00 p.m.

COUNCIL PRESENT: Christina Mensch, Betty Figels, Steve Snyder, Tom Barrett, Pat Betz, and Mayor Ben Gilbert

ABSENT: Adam Kocher and Paul Franke

VISITORS: none

OTHERS: Jeremy LeBarron, Maintenance Supervisor, Mileta Joe, Secretary, Zack Yetter, seasonal employee and Donna Lynn, Tax Collector

PRESENTATION:

SECRETARY/TREASURER:

Reviewed financial report and a motion to accept was made by Pat Betz and seconded by Betty Figels. Motion carried.

Reviewed treasurers report with a motion to accept made by Pat Betz and seconded by Tom Barrett. Motion carried.

Reviewed April bills and a motion to accept was made by Tom Barrett and seconded by Pat Betz. Motion carried.

Reviewed secretary minutes of 4/7 & 4/28 with a motion to accept made by Pat Betz and seconded by Steve Snyder. Motion carried.

FINANCIAL:

Financial committee proposed that the upcoming maturing 30/mo. CD (9/3/25) in the amount of \$108,877.51 be used to pay all Paradise Street project bills and once the funds are reimbursed to the borough by DCED a new CD can be considered. A motion to accept this proposal was made by Steve Snyder and seconded by Tom Barrett. Motion carried.

CORRESPONDENCE:

SOLICITOR:

COMMITTEE REPORTS: Progress Report

None

EQUIPMENT, BUILDINGS & RECREATION:

Chairperson Betty Figels reported no progress on the welcome sign at this time.

Betty Figels reported she is still waiting on the playground damage estimate.

The tennis court/pickleball court has been posted as “closed” due to the cranks being broken. Jeremy LeBarron has ordered two new heavy-duty cranks.

It was noted that if anyone sees people on the playground or courts to report the violation to the mayor.

FINANCIAL COMMITTEE:

No report

STREETS/HIGHWAYS:

Council received two bids for the Seal Coat bid as follows: Russell Standard Corp. had a bid of \$22,178.36 and Midland Asphalt Materials Inc. had a bid of \$25,712.76. A motion to accept the bid by Russell Standard Corp was made by Steve Snyder and seconded by Tom Barrett. Motion carried.

Steve Snyder and Jeremy LeBarron discussed their concerns on changes needed on the Paradise Street project regarding complying with ADA regulations on handicapped sidewalk intersection. Penn Core consulting will need to supply a change order for the work and a motion to approve the change order was made by Steve Snyder and motion was seconded by Tom Barrett. Motion carried.

CODE ENFORCEMENT:

MAYOR: No report

EMERGENCY MGT:

GRANTS:

MEETING DATES:

COG:	COMMUNITY HALL:	TCC:	FIRE DEPT.:	CARNIVAL
May 20	May 20	Oct. 1	May 8	May 12

OLD BUSINESS:

NEW BUSINESS:

EMERGENCY MGT:

ORDINANCE COMMITTEE:

PERSONNEL:

ADJOURNMENT:

Next meeting Monday, May 19, 2025 at 7:00 p.m. at the Borough Building.